

Bylaws of LaCrosse Area Quilters

Amended 3/91, 4/97, 1/04, 7/09 and 9/21

Article I- Name and Purpose

Section 1. *Name*

This organization shall be called LaCrosse Area Quilters, herein referred to as LAQ or the Guild.

Section 2. *Purpose*

The purpose of the Guild is the promotion and advancement of the art of quilt making through exchange of ideas, education, and fellowship of its members.

Section 3. *Organization*

The Guild is a non-profit organization. No part of its income or name shall benefit any member, director, officer, or any private individual. Any reimbursement for the expenditures or the reasonable compensation for services shall be distributed from the income or capital.

Section 4. *Dissolution*

In the event of dissolution of the Guild, once all liabilities and obligations have been discharged, all remaining assets shall be transferred to a group interested in the art of quilt making, such as the Historical Society or Public Library. However, the history of LaCrosse Area Quilters goes to the Historical Society.

Article II- Membership

Section 1. *Eligibility*

Any person interested in the art of quilt making will be considered a member upon the receipt of application and dues. All paid members shall have the right to vote at a meeting of the membership.

Section 2. *Membership Year*

This fiscal year shall be from January 1 through December 31.

Section 3. *Dues*

Membership dues shall be determined by the Board of Directors. A member who has failed to pay dues within sixty days of the beginning of the fiscal year shall be dropped from the membership.

Article III- Guild Meetings

Section 1. *Regular Meetings*

The Guild meetings shall be held monthly. Exceptions will be made for holidays and/or other special circumstances.

Section 2. *Voting*

A majority of those present and voting shall be sufficient to adopt any measure unless otherwise specified in the bylaws.

Article IV- Officers

Section 1. *Duties of the Officers*

- (a) **President:** Presides over general meetings as well as board meetings. Shall be considered a member *ex officio* of all committees. May appoint co-chairpersons to committees as needed. Signs checks in the absence of the Treasurer.
- (b) **Vice President:** Presides over general meetings in the absence of the President. Shall automatically become President the year following the term as Vice President.
- (c) **Secretary:** Shall keep minutes of the meetings, including Board of Directors meetings. Is responsible to read minutes at the meetings, if not published in the newsletter. Shall keep a tally of meeting attendance and publish in the minutes.
- (d) **Treasurer:** Shall be the custodian of all funds of LAQ. Shall collect all membership dues. Shall keep an itemized account of all receipts and disbursements, and pay all approved bills of LAQ. Maintains a current list of all membership. Responsible to acquire a license from the Wisconsin State Gaming Board for the raffle quilt ticket sales. Responsible to obtain any required liability insurance.
- (e) **Program Chair:** Shall be responsible for planning and organizing programs to be given at the monthly general meetings, as well as workshops and other activities. Thank you cards shall be sent to persons providing programs, workshops or services benefiting the Guild.
- (f) **Newsletter Editor:** Shall collect information, prepare, and distribute the newsletter to members. Responsible for securing needed supplies and an updated membership list from the Treasurer. Is in charge of approaching potential advertisers and securing payment for advertisement. Responsible for correspondence via the Guild's email.

Section 2. *Nomination of Officers*

The Board of Directors members shall work together to find qualified replacements for the elected offices.

Section 3. *Elections*

Elections will take place at the November meeting. The slate of officers will be presented to the membership, at which time additional candidates may be nominated from the floor. All nominations must have the consent of the nominee. Elections shall be determined by majority vote of those present.

Section 4. *Terms of Office*

The offices of President, Vice President, Secretary, and Newsletter Editor shall serve for one year, while the offices of Treasurer and Program Chair shall serve for two years.

Article V- Standing Committees

Section 1. *Duties of the Standing Committees*

There shall be an appointed committee chair to be responsible for each standing committee as determined by the Board. Specific duties of each committee can be found in the Standing Rules.

- (a) Sunshine

- (b) Quilt Show
- (c) Membership
- (d) Giving from the Heart
- (e) Retreat
- (f) Web Master
- (g) Social Media

Section 2. Any other committees needed for the successful completion of the goals of the Guild may be formed by the Board of Directors.

Section 3. Standing committees can be disbanded or left unfilled if the need for them no longer exists by a vote of the Board of Directors.

Article VI- Board of Directors

Section 1. *Board Members*

The President, Vice President, Secretary, Treasurer, Program Chair, Newsletter Editor, and the immediate past president shall constitute the Board of Directors. They shall conduct the affairs of the Guild. They shall prepare the budget for the next year and present it to the Guild by the November meeting for approval.

Section 2. *Board meetings*

The Board shall hold a minimum of two meetings during the year.

Section 3. *Quorum*

A quorum for conducting business at the board meetings shall be a majority of the Board.

Section 4. *Voting*

A majority of those present at a board meeting shall be sufficient to adopt any measure unless otherwise provided for in the bylaws.

Section 5. *Vacancies*

In the event of a vacancy on the Board, the remaining Board members shall appoint a successor to complete the remainder of the term.

Article VII- Amendments

These bylaws may be amended by a two-thirds majority vote of those present and voting at any business meeting of the Guild. Proposed amendments will be mailed, emailed, or handed out to each member at least ten days prior to the meeting in which the vote will occur.

Article VIII- Standing Rules

Standing Rules for the further governing of the Guild shall be adopted by the Board and may be adopted, amended, waived or rescinded at any meeting of the membership by a majority vote.